

Vestry Meeting Minutes  
St. Luke's Episcopal Church, Stephenville, TX  
June 19, 2021

A Vestry Meeting was held June 19th, 2021 at 1:00 pm. All members were present, including: Father Bradley Dyche, Marion Cole, Dylan Dowell, Karl Aho, Robi Rhea, Suzanne Meyers, Jane Hickie. Deacon Dana Gant and Canon Linda Taylor were also present.

**Call to Order and Prayers for the Parish:** Father Bradley

Robi discussed that he contacted Donna Savage in assisting in getting our records in order. Per standards provided by the Episcopal Church, we discussed the need to improve and work on our archiving, our file system, and a crisis plan.

Update on Jane Oliver—An update was given regarding her recent fall at the church, and Jane Hickie discussed that we provided our insurance company with our last risk assessment which was favorable in that we didn't have structures that would cause a slip. Carolyn Pingleton with the fire department is getting back to us on a new risk assessment being done and someone to give safety recommendations on the grounds.

Membership Roster—We are in process of extending our directory to include an emergency contact.

Budget--Robi, Suzanne, and Jane have been meeting to improve the understanding of our budget read-out, and Robi has been working on balancing our budget in that regard. The suggestion was made to have a meeting in the next month or so to report on the financials of St. Luke's.

The Vestry will meet July 11<sup>th</sup> and by then have plans to bring in more money to St. Luke's and improve our budget numbers. Karl suggested a Googledoc so we can work on the plan before the 11<sup>th</sup>. Karl said he would make the document and send it out.

Grants-Suzanne reported that the Texas Health Resources grant is available and identified by zip code, and would be for food insecurities and those affected by mental health because of the food insecurity. The grant for us would be a Food Pantry grant. Suzanne said she will be working with Judy Blackburn and Emily McClemore on grant writing, to have a small grant committee. Emily had extended the offer to assist in the process.

#### Buildings and Grounds

Pews—Marion reported that the pews were repaired again. She had just met early today with the pew person and discussed the removing of part of a pew for a wheelchair. Discussion was made on working on our ADA compliancy.

Ken's came in and cleaned garden. Dylan volunteered to power wash the labyrinth and rocks. Jane volunteered herself and Dylan and Mackenzie Campbell-Furtick to repaint the labyrinth.

**Date of Next Vestry Meeting – July 11, 2021.**

**Submitted by Dylan Dowell, Secretary**